

THE STUDY PROCESS

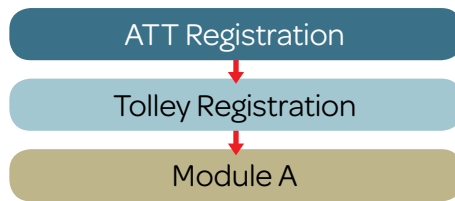
STEP	WHAT	WHAT YOU DO & RECEIVE	FEE
1	Register with the ATT	<p><i>You must:</i></p> <ul style="list-style-type: none"> • Pay Student Registration Fee <p><i>You will receive:</i></p> <ul style="list-style-type: none"> • Your ATT Student Registration Number 	£50
2	Register with Tolley	<p><i>You must:</i></p> <ul style="list-style-type: none"> • Submit your ATT Student Number and pay study fee <p><i>You will receive:</i></p> <ul style="list-style-type: none"> • Study Manual & Question Bank • Online Academy & Exam Centre Access 	£350 + £35 (VAT)
3	Study	<p><i>You must:</i></p> <ul style="list-style-type: none"> • Study and pass each Module Exam in order <p><i>You will receive:</i></p> <ul style="list-style-type: none"> • A PDF entitled “<i>Eligibility to Sit Final Certificate Examination</i>” when passed all 4 Modules 	-
4	Register with the ATT to Sit Final Certificate Examination	<p><i>You must:</i></p> <ul style="list-style-type: none"> • Submit your “<i>Eligibility to Sit Final Certificate Examination</i>” PDF document to the ATT • Pay the Exam Fee 	£100
5	Sit <i>Final Certificate Examination</i> with Tolley	<p><i>You must:</i></p> <ul style="list-style-type: none"> • Sit the Final Mock • Then sit the <i>Final Certificate Examination</i> <p><i>When passed, you will receive:</i></p> <ul style="list-style-type: none"> • Foundation Certificate from the ATT 	-

Tolley®

Tax intelligence
from LexisNexis®



HOW TO PASS THE ATT FOUNDATIONS



Study Manual & Question Bank	<ul style="list-style-type: none"> Worked illustrations aid understanding Examples to try what you have learnt Practice questions at end of each chapter 	<ul style="list-style-type: none"> Commit & Plan your time Study regularly Test your knowledge of the questions
		<ul style="list-style-type: none"> Create a detailed action plan, to work through ALL 4 modules Aim for a specific date to sit the FINAL CERTIFICATE EXAMINATION Question practice is key to passing the exam – review and focus on the areas you don't know!
Tolley Online Academy	<ul style="list-style-type: none"> Online version of study material <i>Optional</i> audio-visual lectures available, or MP3 audio download Student forums 	<ul style="list-style-type: none"> Downloadable versions of study manuals and question banks for offline iPads/e-readers <i>Optional</i> lectures to supplement the study material Student forums to post queries and gain support from other students and tutors
Tolley Online Exam Centre	<ul style="list-style-type: none"> Complete the module study chapters & question banks Then sit the online Mock Exam followed by the Module Exam 	Online Mock & Module Exams <ul style="list-style-type: none"> 20 multiple-choice/response questions 40 minute time limit Pass mark – 12 out of 20 (60%) Feedback option available for Mock Exams out of 30 (60%)
		Should you fail: <ul style="list-style-type: none"> Review your study material and question bank Multiple retakes allowed - Module Exam questions may vary on a retake
Successfully passed Module A? Then proceed with Module B , followed by Module C then Module D		
Successfully passed Module D Exam? Register and submit your "Final Certificate Examination" with the ATT, together with Exam Fee		
Practice Final Mock Exam online		
Sit Final Certificate Examination <ul style="list-style-type: none"> 30 Multiple choice/response questions 60 Minute time limit Pass-mark 20 out of 30 (67%) Should you fail, review your study material. Multiple retakes allowed - questions may vary 		

Sit by January 2020 to complete with Finance Act 2018

Tolley®

Tax intelligence
from LexisNexis®

