



Candidate Instructions - RM Assessment Delivery – Remote Proctoring

ATT examinations November 2026

Contents

Summary/overview	2
1. Document control	3
2. Candidate instructions	3
2.1 About your examination	3
2.2 Key RM platform features and practice test link	3
2.3 Actions to complete before exam day	4
2.4 Access details and important deadlines	7
2.5 Exam day: identification and check-in	8
2.6 Permitted and prohibited items	9
2.7 Exam day: Using the RM assessment platform.....	9
2.8 Breaks and reasonable adjustments.....	10
2.9 Technical problems and incidents.....	10
2.10 How to contact technical support	11
2.11 Conduct, security and privacy.....	12
2.12 Results and post-exam queries	12
Appendix 1 – RM Assessment Master functionality for ATT examinations	13
Appendix 2 – RM support videos.....	16
Appendix 3 – FAQs relating to the A5 notebook.....	17

ATT overview for November 2026 exam delivery via RM Assessment Master with Talview remote recorded proctoring using a secure browser

Step One: Actions after exam entry (closing 2 October 2026)



- We will send you an email in the week commencing 5 October 2026. This will provide you with information and checks to ensure your device is compatible with the RM software and the Talview Secure Browser download - please carry out these tests early in case of issues*
- Make sure you are testing using the device you will use to sit your exam
- Use the ATT practice test to ensure you are familiar with the software
- Use the ATT secure browser test to ensure you will be able to enter the exam on exam day.

*Please note **we strongly recommend you do not use a corporate device** for your exam

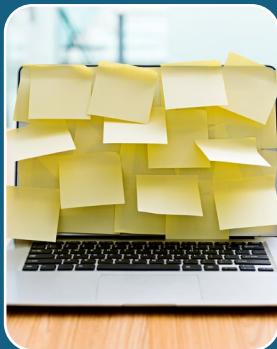
The deadline for reasonable adjustment applications has already passed - this was 21 September 2026.

Step Two: ATT candidate email



- You will receive this email approximately two-to-three weeks before the exam
- If you haven't received it, check your spam/junk folders
- The email will provide you with all the information you need to access your exam on exam day - including the link to access the exam and your Student ID (username) and password. It will also set out any approved reasonable adjustments and amended start/finish time
- Follow device compatibility checks, download the secure browser and use the ATT secure browser test now if you haven't already, make sure you have read our candidate guidance in full and watch the 'how to' videos which provide more information on the RM exam software
- Continue to familiarise yourself with the exam platform by using the link to the practice test.

Step Three: Reminders for exam day



- Check the resources you are able to bring to the exam (A5 notebook, scrap paper/pen, calculator)
- Remember to print or make a note of your username (student ID) and password for the exam and log in details to online legislation. Once the secure browser is launched, you will not be able to access your emails or saved passwords on your device.
- Don't forget to have your valid ID so that you can capture a photo of it during the onboarding checks
- 15 minutes before your scheduled start time, use the link provided to launch the RM exam software and log in using your username (student ID) and password. This will also launch the secure browser.
- You will be able to see the test in the 'My tasks' screen. If you login too early, you will not see your exam in the list and you may need to refresh the screen for it to appear.
- Click 'start', then follow the onboarding checks - this is an automated system. There is **no** live proctor, but your whole exam session will be recorded and will be subject to post-exam review
- Your exam time will commence when you have completed onboarding

Step Four: Taking and completing your exam



- Once in the exam, read the instructions on the cover page carefully
- Remember to copy any workings from the spreadsheet into the answer box. Failure to do so will mean you do not receive credit for these as the examiner won't be able to see them
- Your progress will be saved every 60 seconds
- For technical issues during the exam, use RM candidate support - a link will be found in the resources section of your exam, accessed via the 'open book' icon in the top right of the screen
- Once you are happy that you have completed the exam, press submit and follow on-screen instructions - you will not be able to return to your answers once you have pressed submit
- If you do not submit your test, your test will automatically submit once your allotted exam time has expired

1. Document control

Qualification	ATT
Examination session	Tuesday 3 rd November to Thursday 5 th November 2026 (please see the link below for exact time/date of individual ATT examinations) https://www.att.org.uk/enter-att-examinations-and-key-dates-deadlines
Delivery route	Remote proctored examinations (Record and Review – no live invigilator)
Version and status	Version 1.0 for live Examinations (November 2026)
Publication date	5 October 2026

2. Candidate instructions

2.1 About your examination

Your ATT examination will be delivered using the RM assessment platform (“Assessment Master”). You will sit the examination remotely using “record and review” proctoring. This means there will be no live invigilator during the exam, but your recording will be monitored.

By email, two-to-three weeks before your exam, we will provide you with your exam link, login details, start time, exam duration and any approved additional time. You will receive one email for each exam you are registered for.

Please note:

- The examination cover sheet provides specific instructions. You are expected to read this carefully at the start of the exam.
- Permitted materials are shown on the ATT website: <https://www.att.org.uk/preparing-november-2026-examinations>. FAQs relating to the A5 notebook are given in **Appendix 3**.

2.2 Key RM platform features and practice test link

The RM assessment platform provides a single digital environment, via a downloaded secure browser (Talview) for accessing the examination, viewing questions and approved resources, entering answers and submitting completed work.

A list of key functionality of the platform is given in **Appendix 1**.

You can test functionality for yourself via a [practice test](#).

This practice test can be accessed as many times as you wish. Please note: it consists of questions from past ATT papers. There will **not** be a specific practice test for each paper – it is a generic test. It is not a mock exam; your answers will not be submitted or marked. You can use the answer space to try out how you might answer questions for the actual exam you have enrolled for. If you wish to test it using the types of questions for your paper, we suggest you refer to the past papers on the ATT website: <https://www.att.org.uk/past-exam-papers>

Video guidance is also available on preparing for your exam, links to which are given in **Appendix 2**.

2.3 Actions to complete before exam day

1. Read the current examination regulations (see <https://www.att.org.uk/att-online-exam-regulations>) and this candidate guidance.
2. Check that your name and examination details are correct in your candidate email (to be sent to you approximately two-to-three weeks before the exam).
3. Prepare your device:
 - a. Use a supported (Windows/macOS) computer that meets the [published minimum specification](#).
 - b. Use a stable internet connection that meets the [published minimum requirements](#).
 - c. Ensure the computer has a working webcam, microphone and speakers.
 - d. Set your default browser to be either Chrome or Edge, as these are the only browsers that are compatible with the Talview Secure Browser.
 - e. JavaScript must be enabled to allow elements of the assessment to function on your device. Pop-ups must be allowed on your device (please search your device settings for pop-ups and disable any pop-up blockers). Guidance on these two points is included in the e-learning course – see link below.
 - f. We recommend that you have a mobile hotspot available as a back-up in case you are disconnected from the internet. If you intend to use a mobile phone for this purpose, it must be out of reach during the examination unless you need to use it to connect to the internet. It should be set to silent/do not disturb.
 - g. You will need to disconnect additional monitors to sit the exam. Guidance on this is given in the [published system requirements](#). A separate keyboard and mouse is permitted.
 - h. Keep your computer connected to a power supply throughout the examination.
4. Complete the e-learning course (<https://elearning.easygenerator.com/6b5d4efb-114f-445e-91a5-e0b9be8a01a0/#/login>):
 - a. This will walk you through an automated system check and download of the Talview secure browser. You must follow all steps in this short course. You should use the same computer, internet connection, camera and microphone that you will use on exam day.
 - b. When prompted to sign in to the e-learning course, select **Sign Up** and create an account.
 - c. **Important:** If you are using a work or corporate computer, be aware that some employer-managed devices may not be compatible with the assessment software, for example due to firewall restrictions. The ATT strongly recommends that you **do not** use a corporate device and such use is at your own risk. If you do use a corporate device, you may need support from your IT team to disable any software that blocks access to your exam and/or to whitelist various URLs/ports to allow your device to

access the exam platform. See also guidance below on the Secure Browser Test.

5. By email, you will be sent a link and login for a secure browser test. This email may come direct from RM Assessment Master via the email address amadmin@rm.com. Please add this to your safe senders list. You **must** complete this within the timeframe specified in the email to check that you can successfully launch the Talview secure browser and complete the onboarding checks. The ATT will be able to see which candidates have accessed this test.

Before you click on your Secure Browser Test url:

- a. Restart your device to help manage cache and any pending updates
- b. Close any opened web browsers and windows
- c. You must remove cables to additional screens. Only one screen will be allowed.
- d. If you have already downloaded and installed the Secure Browser, you will have been asked to check your hardware, allow notifications (pop ups) and agree to the terms and conditions, but be aware that you may need to agree to these steps again at the point of opening your Secure Browser Test url
- e. If you cannot enter the Secure Browser at all, uninstall the Secure Browser and try the test url again, following the steps to reinstall and launch it.

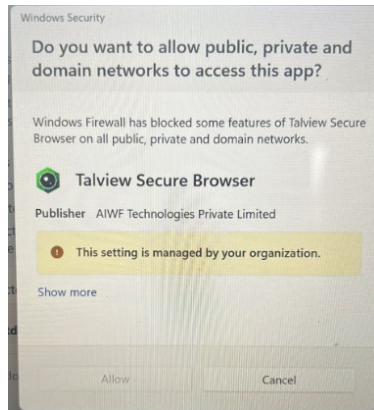
After clicking your Secure Browser Test url:

- a. You will be asked to launch the Talview Secure Browser from the Talview page: pages.talview.com/securebrowser/
- b. You must allow any hardware checks you are asked to follow, enable pop ups and notifications
- c. You will be told you must remove any cables linking external monitors. You must only be using one screen. If multiple screens are detected, you will not be able to enter the test. You must remove additional screen connections and then launch the Secure Browser Test url again
- d. Any opened windows will be automatically closed as this is a lockdown browser.

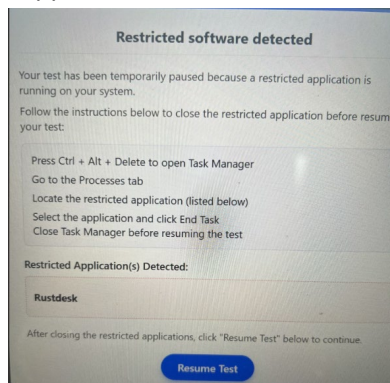
Troubleshooting issues with the Secure Browser Test:

- a. If your device has any Firewall installed and you encounter issues with the Secure Browser Test, such as in the screenshot below, the Firewall settings will need to be managed to allow the Secure Browser to function. If you are using a corporate device, you will need to contact your IT support to assist with this. Details of

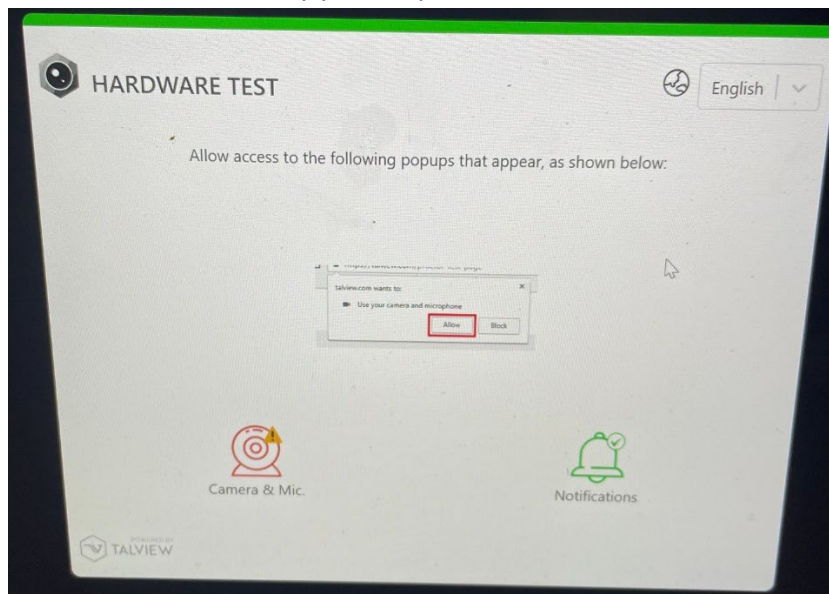
whitelisting are given in our [System Requirements document](#).



- b. If your device has other software installed that creates a conflict with the Secure Browser, as in the screenshot below, you may need to uninstall/disable the conflicting software before your exam. Again, you would need to contact your IT support to assist with this.



- c. We are also aware that some candidates using corporate devices are getting stuck at the screen below, despite having successfully completed the e-learning. The ATT has found this to be a Firewall issue, with access to the secure browser being blocked on some devices. Again, you should consult with your IT support to ensure the secure browser is not blocked by your corporate Firewall.



6. Use the practice assessment to familiarise yourself with functionality of the exam platform. A link to this is given in section 2.2 of this document.

Note: being able to use the practice test does not guarantee access via the secure browser. You must complete the separate secure browser checks outlined above.

7. Prepare your exam space:
 - a. Sit alone in a quiet, private, well-lit room for the full examination.
 - b. Clear the desk and surrounding area of all items except those expressly permitted. Other furniture/items in the room, such as bookcases and books are permitted, but should not be touched for the duration of the exam.
 - c. Position your camera so that your face remains visible throughout.
 - d. Do not use headphones, earbuds, smart watches, smart/AI wearable glasses, additional screens or other prohibited equipment.
 - e. Do not communicate with another person or leave the camera view unless taking pre-approved breaks under a reasonable adjustment/access arrangement or when taking a bathroom break – guidance on bathroom breaks is given further below in this document.
 - f. Be prepared to capture a picture of your identification and video footage of your desk and room during check-in. You will need to do this with your webcam.
8. You will need to have arranged any approved reasonable adjustments at least six weeks prior to your examination. Report immediately to ATT Education any discrepancy between your candidate email and approved adjustments. If you have missed the deadline for reasonable adjustments, you will be able to submit a special consideration application.
9. Prepare your identification document, permitted equipment and resources, as explained in this document and on the ATT website: <https://www.att.org.uk/preparing-november-2026-examinations>

2.4 Access details and important deadlines

Item	Candidate information
Candidate emails issued	Approximately two-to-three weeks prior to your examination, you should receive an email from the ATT team confirming your examination. This will include: - the link to login and launch your exam – note that you can login prior to the exam day, but your exam will only appear on the 'My Tasks' list 15 minutes before your exam start time - your allocated username and password to allow you to login to your examination - any confirmed reasonable adjustments Check your junk/spam folders.

Item	Candidate information
Username/sign-in method	Your username and password to allow you to login to your examination will be provided in the candidate email. Note – the username needs to be entered in the 'Student ID' box on the RM login screen.
Practice assessment completion	You should use the practice test (link in section 2.2) prior to your examination to ensure you are familiar with the RM examination system. You must also complete the secure browser test (link to be emailed) to verify in advance that you can access your exam.
Exam date and start time	Please see the following link for information to examination dates and start times for the November 2026 ATT Examinations: https://www.att.org.uk/enter-att-examinations-and-key-dates-deadlines The start time for your exam will be confirmed in your candidate email.
Check-in time	It is your responsibility to start on time. The start time in your email will be in UK time (GMT for the November session). No adjustment to the start time will be permitted unless already agreed as part of a reasonable adjustment/access arrangement. Please login 15 minutes before the start time of your examination. Although you can login to RM more than 15 minutes before the start time, your exam will not appear on the dashboard until 15 minutes before. You may need to refresh the screen for it to appear in your 'My tasks' list.
Late admission	The login window will be open for 30 minutes from the standard start time (or adjusted start time if we have agreed a different start time due to reasonable adjustments/access arrangements). If you login any later than 30 minutes, you will not be permitted to sit your exam. If you are late starting, you will still get your full allotted exam time. But if you are late starting a morning exam and you have another exam in the afternoon, no adjustment will be made to the start time in the afternoon. It is your responsibility to start on time.
Candidate support	Outlined further below in this document

2.5 Exam day: identification and check-in

You will need to show your ID to the camera prior to the commencement of the examination and take a picture of it by following the on-screen instructions. Please ensure that your ID meets the following criteria:

- Accepted identification: Passport, driving licence or Government-issued National Identity Card.
- The name on your identification must match the name on your candidate record. If there is a difference, please contact the ATT before the examination.
- Your identification must be original, current (or expired no more than six months prior to the examination) and include your photograph.

2.6 Permitted and prohibited items

Please see the tables below for permitted and prohibited items.

Permitted
Approved identification
Approved calculator (non-programmable only)
Approved legislation/books/materials – see https://www.att.org.uk/preparing-november-2026-examinations for details (under the heading ‘access to resources during the examinations’)
A hard copy note of login details for examination-approved versions of online Tolley/Croner legislation
Blank paper (2 sheets) and pen
Mouse mat – plain, no printed text
Drinks and snacks
Medication
Small supply of tissues (avoid a large box that will clutter your desk)
Any other item agreed under a reasonable adjustment/access arrangement

Prohibited unless specifically approved
Mobile phones (but as noted above, a mobile phone may be used as a backup internet hotspot – in which case, it must be left out of reach and set to silent/do not disturb)
Smart watches and wearable technology, including Smart/AI glasses
Headphones/ear buds (please contact ATT Education if you use a hearing aid)
Unauthorised notes, books or websites
AI tools, messaging, email, or any other means of external communication or accessing external digital tools and resources
Additional monitors, recording devices and unauthorised applications
Note: additional monitors/screens do not need to be removed from your room, or covered, but they must be switched off and remain so for the duration of the exam.

You will not be allowed to print a copy of the exam paper, unless agreed as part of an access arrangement/reasonable adjustment.

2.7 Exam day: Using the RM assessment platform

1. Open the test URL provided in your candidate email. The URL will launch the Talview Secure Browser.
2. Sign in using your username and password provided in your candidate email (Username should be entered in the Student ID box) and select your examination. Note – if you login more than 15 minutes before your scheduled start time, your exam will not be shown on the

My Tasks list. You may need to refresh for it to appear 15 minutes before the scheduled start time.

3. The secure browser will restrict access to other applications on your device.
4. Read the on-screen instructions and complete the candidate onboarding process. As part of this process, you will be asked to scan your room using your device camera, so be prepared to pick up your laptop (if using) to do this. If you are using a desktop/all in one device that means you will have difficulty with this part of the test, please contact the ATT Education Team. We reserve the right in this instance to request that you take contemporaneous, date- and time-stamped photographs of your exam environment as of the start of your exam and email these to us. These would be retained for the purposes of post-examination checks and then deleted if there is no investigation of misconduct.
5. Your exam will start as soon as you have completed the onboarding process. It does not matter if this is within 15 minutes of the official start time – you can start immediately. You will be allowed only your allotted exam time, so if you start a few minutes before the official start time, you will finish a bit early.
6. Avoid reading the questions out loud / talking to yourself during the exam, as this may be construed as attempted collusion.
7. Other instructions on use of the exam platform are given under paragraph 2.2 above and in the appendix. Remember to copy any computations works from your spreadsheet area into the word processor answer box – the spreadsheet itself **will not be marked**.
8. Follow the on-screen instructions to submit your exam. Your exam will automatically end when you have reached the end of the time. Follow any on-screen instructions to confirm submission. Scripts are also auto-saved throughout the test.

2.8 Breaks and reasonable adjustments

1. Standard break arrangements: you will be allowed to take comfort breaks during the examination.
 - Two five-minutes breaks are permissible during the examination. As we are using record and review proctoring, there is no live proctor to ask permission to take a bathroom break. The activity will be flagged on the recording for review. The timer will continue during your break, unless we have agreed stop-the-clock breaks as an adjustment. If you need to take additional breaks, you may do so, but the ATT reserves the right to investigate further screen absences.
2. Approved adjustment arrangements: for candidates with reasonable adjustments, please check your approval letter for details of the breaks and additional time available to you.
3. If the platform or booking does not show your approved adjustment, do not wait until the examination starts; contact the ATT Education team immediately.

2.9 Technical problems and incidents

1. If you experience a problem before the examination, in the first instance you should review **RM's candidate support guidance, a link to which will be included in your candidate enrolment email** – articles and videos are available to help you, and a chatbot. Live support, via escalation from the chatbot, will be available from 10 days before the examination up to and including the day of the examination. If you are unable to resolve the issue, please

contact the ATT Education team and quote your student registration number and exam details. See 2.10 for more information.

2. If your internet or power connection is disrupted during the examination, reconnect as soon as possible. For very short disruptions, you may be able to resume your exam immediately where you left off; otherwise, you may need to complete the onboarding process again. Do not use another device or contact another person unless instructed to do so. Your work is saved every 60 seconds, so a temporary disconnection should result in minimal impact.
3. For other technical issues, use the chat function of the RM candidate support facility.
4. If your examination is disrupted, you may consider submitting a special consideration application within 72 hours of the end of the examination. See: <https://www.att.org.uk/access-arrangements-reasonable-adjustments-and-special-considerations>
5. Do not photograph, copy, record or share examination content when documenting a problem, but you may copy the chat support from the Halo guidance.

2.10 How to contact technical support

The RM support portal (link to be included in your candidate email) and chatbot are available 24 hours a day. The live chat will be available from 10 days before the examination and on exam day. This will be available from 9am to 5pm UK time for non-exam days, and from 7.30am to 7.30pm UK time on exam days (5.30am to 7.30pm for the November session).

When you need help	Contact route	What to do
In the 10 days before your examination	RM support portal – link to be provided in your candidate email	Use this for device-readiness, supported software, camera, microphone or system-check problems. Start with the chatbot; if the knowledge guidance does not resolve the issue, request a human agent where available.
During onboarding	Open the RM support portal chat window from the link supplied in the examination instructions.	Use this for identity-upload, camera, audio, device-software or 360-degree room-check issues. Keep the onboarding window open and follow the agent's instructions.
During the live examination	Use the RM support portal chat function within the examination: this is located in the examination level resources (accessed via the 'open book' icon in the top right of the screen.)	Report the problem immediately. Do not close the secure test window. The chatbot will provide first-line guidance; unresolved issues will be passed to an RM service-desk agent.

If the chat cannot be accessed	Where the technical issues cannot be resolved, please contact the ATT/ADIT team.	Use the fallback only as instructed. Remain in the examination environment and do not use an unauthorised device unless permission has been given.
---------------------------------------	--	--

While support is helping you:

- keep the support chat and examination window open;
- follow only the instructions given by the authorised agent;
- note the ticket reference; and
- confirm in the chat when the issue is resolved. You may then close the chat and resume the assessment when instructed.

Do not repeatedly open duplicate tickets.

Contact ATT rather than RM for:

- examination content or question wording, but only do this after the exam – during the exam, carry on to the best of your ability noting in your answer space any assumptions you have made or notes about how you have proceeded;
- eligibility, registration or an incorrect examination allocation;
- reasonable adjustments or special consideration;
- results; and
- any other ATT exam or post-exam processes.

Use the email address education@att.org.uk, or telephone (020) 7340 0551 for ATT Examination queries. Email communication is preferred in the first instance.

2.11 Conduct, security and privacy

You must comply with the current examination regulations and all instructions from RM customer support and ATT staff. Video, audio and screen activity are recorded (see the ATT privacy notice on our website <https://www.att.org.uk/privacy-notice-0>), and candidate data will be used to ensure that the examination has been conducted in accordance with the examination regulations. The monitoring data will be retained for 12 weeks to allow appropriate post-examination checks to be completed. Where suspected misconduct is identified, data will be retained to allow for the completion and administration of the investigation.

2.12 Results and post-exam queries

Information on results and post-exam processes can be found in the Students section of the ATT website.

Appendix 1 – RM Assessment Master functionality for ATT examinations

Screen layout / functionality

You will have available to you:

- The exam question 'scenario'
 - Opens on the left hand side of the screen.
- The question requirements:
 - These are found at the bottom of the question scenario on the left, and
 - In the top right hand side of the screen
- Answer box:
 - Located beneath the requirements
 - Everything that you wish to be marked **must** be included in this box (see below re use of spreadsheet).
- A spreadsheet:
 - Located below the answer box.
 - This is delivered via a plugin to the software called SpreadJS. It functions in a very similar way to Excel, but please note that there are some minor differences. You are advised to try using the spreadsheet in advance of your exam to get used to it.
 - For the live exam, you **must** copy and paste your spreadsheet calculations into the answer box. Calculations left in the spreadsheet and not copied to the answer box **will not be marked**.
 - Please note that examiners will **not** be able to see the formulae/workings behind any cells. In the live exam, you **must** show all of your workings in full.
- Resources:
 - Found by clicking on the 'open book' icon in the top right of your screen
 - Contains in PDF format:
 - Tax Tables
 - Tolley Study Manuals and Memory joggers relevant to the exam (not included in the practice test but will be available for the live test)
 - Contains as URL links:
 - Access to Croner legislation (student version)
 - Access to Tolley legislation (student version)

Note – to use either Croner or Tolley legislation, you must have purchased access to the legislation prior to the exam and remember to have your login

details with you to access the legislation during the test. You will not be able to access saved passwords on your device when the secure browser is engaged for the exam itself.

- Calculator
 - An on-screen calculator is available by clicking the icon at the top right of the screen
- Accessibility
 - There are various accessibility options, found via the 'person' icon in the top right of the screen. Click on an option to select it. Click on it again to turn it off.
 - Your question appears on the left and answer area on the right. If you wish to adjust the screen bi-section (half and half by default):
 - Hover your pointer over the middle line.
 - A double-headed arrow will appear
 - Slide the divider to the left or right, making the resources on the left/answer area on the right either bigger or smaller as you require.
- Exam timer:
 - Located in the top right of the screen
 - Will include any extra time allocated for reasonable adjustments
 - If you have stop-the-clock breaks allocated, you will have a pause function enabled on screen
 - Timer turns red and starts flashing 10minutes before the end of your exam time
- Navigate between questions, using either:
 - The next and previous buttons at the bottom of the screen
 - Clicking on the dropdown arrow beside the question number along the top of the screen - you can select from here to move to another question
- Flagging/bookmarking questions
 - Click on the flag icon at the top of the screen if you wish to remind yourself to come back to it
 - This will show as flagged on the submission page so that you can click back to it
- Submitting the exam (note: the practice test will not be submitted to us)
 - When your timer runs out, the test will be submitted and you can then logoff from the exam platform
 - If you wish to submit your exam before the timer runs out:
 - From the final question of the exam, click on the Next button

- This will take you to the submission page
- From here, you can either navigate back to questions you wish to review or submit
- Click 'confirm and close' to submit
- You will no longer have access to your test after submission, so make sure you are ready to submit (but for the practice test, you may re-access the link again as many times as you like)
- Copying from the spreadsheet and pasting to the answer box:
 - The only way you can copy from the spreadsheet area to your answer box is to use keyboard shortcuts:
 - To **copy**, select the relevant spreadsheet cells and press CTRL+C together on your keyboard (Command+C on a Mac)
 - To **paste**, place your cursor in the answer box where you wish to insert your computation or workings. Press CTRL+V together on your keyboard (Command+V on a Mac)

Technical support during the exam: how to access

You will be able to access technical support during the exam. This is limited to troubleshooting issues with the exam software.

You can open the support portal by navigating to the 'open book' icon in the top right of the screen. A link to candidate support is provided in the resources list.

This will open in a separate tab in the secure browser. The 'chat' function is found in the bottom right of that screen. The chat will first attempt to resolve issues by directing you to troubleshooting guidance. If that is unsuccessful, you will be directed to a live agent. **Please note:** This live support channel is only open 10 days before your exam and for the exam days themselves. You will not get through to a live agent at other times, or outside of support hours (5.30am to 7.30pm for the November exam session).

Appendix 2 – RM support videos

Please note: these are generic videos produced by RM – they are not tailored specifically to the ATT. If anything differs in these documents to the written content in this document and/or on the ATT website, our own content takes precedence over the videos.

THEME	VIDEO NAME	LINK
Getting ready for your test	Make practice count	https://youtu.be/zo88lZxnBsc
	Set up your space	https://youtu.be/tdgPpqbpPsV4
	Launch and ID scan	https://youtu.be/FiZpm41sE0Q
What to expect during your test	During the test	https://youtu.be/h6o00ruTqE4
	Practice test launch guide	https://youtu.be/DchU7- ZShI
On the day and troubleshooting	If something goes wrong	https://youtu.be/XiB7Tlq0oxg
	End-to-end candidate test experience	https://youtu.be/Lw94NQuKQa8
	Using the chatbot for the best outcome	https://youtu.be/dq0XCFlvD9A

Appendix 3 – FAQs relating to the A5 notebook

What are the criteria for the A5 notebook?

A common sense approach will be expected in relation to the notebook, with this being approximately A5 size (with a degree of tolerance on the exact size) and up to 2 inches/5 cm thick.

The notebook can contain pre-printed, typed or handwritten notes.

Will I be able to bring a physical copy of my tuition provider's memory jogger into the room with annotations?

You are allowed a single A5 notebook for the May 2026 session only. If you would like this to be your tuition provider's A5 memory jogger, that is fine, but you will not be allowed anything else.

Can I use stick-on index tabs/'Post-it' notes in my A5 notebook?

Yes. However, please note that these must not be removed from the book or moved/stuck elsewhere during the examination.

Can I add extra notes and pages to the A5 notebook?

You can add your own handwritten or typed notes to the pre-printed material.

However, there should be no loose materials – any extra pages you add must be secured, for example with tape, glue or staples.

Any additional pages should remain A5 size, i.e. you cannot stick in A4 or A3 sheets that then unfold to a larger size.

Can I have a printed copy of the ATT tax tables on my desk?

The tax tables will be available digitally, via the exam platform.

A **separate** print-out is not allowed. However, you may print them out in A5 format and stick them into your A5 notebook

Can I use a loose-leaf ringbinder designed to fit A5 paper?

Yes. But all papers must remain in the folder during the exam.

Will I need to show the A5 notebook to the camera during onboarding?

Not specifically. When you do your room scan, this should show the notebook on your desk.