



THE ATT APPRENTICESHIP

Frequently asked questions



The ATT Apprenticeship offers a smart, cost-effective route to developing skilled, confident tax professionals within your organisation.

Combining expert-led training with real-world tax experience, it leads to the highly regarded ATT Qualification. With substantial funding available, the cost to employers is minimal – making it a valuable investment in your team's future.

Below, we've answered some of the most frequently asked questions to help you decide whether the ATT Apprenticeship is the right fit for your organisation.

What is the Association of Taxation Technicians (ATT)?

The ATT is the leading professional body for UK tax compliance.

What is the ATT Qualification?

The ATT Qualification is a recognised tax qualification that equips students with essential knowledge and skills in tax compliance, enabling them to handle complex tax issues for your business.

What are the benefits of having the ATT Qualification?

The ATT Qualification provides a solid foundation in tax compliance, building technical confidence and capability in your finance or tax team. It can lead to reduced financial risk, increased profitability, enhanced client trust and reputation, and long-term staff loyalty.

Once qualified, students can become an ATT member allowing them to use the initials 'ATT' after their name along with the title 'Taxation Technician'. Once a member they gain access to exclusive tax resources, CPD training, and a supportive network of tax professionals.

What does the ATT Apprenticeship involve?

The ATT Apprenticeship is a Level 4 qualification that involves:

- Working alongside experienced colleagues to build real-world tax skills on the job
- Studying for the ATT Qualification, which includes:
 - 2 core tax exams (Personal & Business Taxation)
 - 3 computer-based exams (Law, Professional Responsibilities & Ethics, Principles of Accounting)
 - 1 additional tax exam (from Business Compliance, Corporate Taxation, Inheritance Tax, Trusts & Estates, Value Added Tax)
 - 2 years of relevant practical work experience
 - An End Point Assessment (EPA) to prove competence

Your employees will gain technical knowledge in tax compliance and legislation, plus core skills in communication, problem-solving, and analysis – delivering immediate value to your business.

Why choose the ATT Apprenticeship over other qualification routes?

The ATT Apprenticeship offers more than just a qualification – it blends structured study with practical, on-the-job learning. Your employees gain real-world tax experience while studying for the respected ATT Qualification.

With government funding or Apprenticeship Levy support available, it's a cost-effective way to develop in-house expertise, reduce recruitment costs, and improve staff retention.

Who is eligible for the ATT Apprenticeship?

There are no formal qualifications required to begin the ATT Apprenticeship, though employees must:

- Be aged 16 or over
- Have a good standard of English and maths

How long does the ATT Apprenticeship take and what time and resource commitment is required from the employer?

Most apprentices complete the ATT Apprenticeship in two to three years.

Employers must allow at least 20% of working time for study, to include:

- Learning
- Exam preparation and exams
- End Point Assessment work

Study time can be scheduled flexibly to fit around your business needs. You will also need to provide workplace support to guide your apprentice's development.

Is the ATT Apprenticeship right for my team?

The ATT Apprenticeship helps develop talent from day one. It's ideal for building a confident, capable tax team in-house and is a great fit for:

- School leavers or graduates
- Career changers
- Upskilling current employees

What does the ATT Apprenticeship cost – and what funding is available?

The ATT Apprenticeship is heavily subsidised in the UK with:

- 95% government funding available for most small businesses
- Up to £15,000 funding available through the Apprenticeship Levy for large employers with a payroll over £3 million

This significantly reduces the cost to employers and makes it easy to invest in long-term staff development.

How do I get started?

To find out more about the ATT Apprenticeship visit att.org.uk/apprenticeship

If the Apprenticeship is right for your business, direct your team member to att.org.uk/register where they can select 'Register as an ATT student'.

They will need to choose a training provider to deliver the study element of the Apprenticeship. You can find a full list of current providers at att.org.uk/course-providers

Your chosen provider will support your apprentice through their studies, exams, and End Point Assessment.



STEP UP IN TAX WITH THE ATT APPRENTICESHIP

a Practical, Flexible, Tax Qualification

att.org.uk/apprenticeship

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